

### **1. Editorial Integrity and Objectivity**

- (a) Strive to provide accurate, fair, and balanced reporting that differentiates between facts and personal opinion. Ensure your submissions are well-reasoned and backed by careful analysis.
- (b) Avoid discriminatory, defamatory, or offensive language or writing.

### **2. Accuracy and Accountability**

- (a) Verify all facts, statistics, and sources before submission with proper crediting and citing of reliable sources.
- (b) Submit only original work; plagiarism is strictly prohibited.

### **3. Professional Conduct and Confidentiality**

- (a) Do not use sources and/or information that are subject to non-disclosure or confidentiality agreements, unpublished, or proprietary in your writing.
- (b) Treat all article topics, sources, and others with respect and professionalism.

### **4. Conflicts of Interest**

- (a) Avoid any conflicts of interest that could compromise the integrity of your work. You must disclose any potential or actual conflicts to the editorial team as soon as possible, even if it arises after your submission.
- (b) Do not accept gifts, favours, or compensation from entities you cover. Avoid promoting personal agendas or engage in advocacy that undermines the overarching goal of impartial reporting.

### **5. Use of AI**

- (a) We welcome the use of artificial intelligence and large language models to support and improve your writing. However, your submission must not constitute a significant ( $\geq 50\%$ ) or word-for-word use of artificial intelligence output.

### **6. Compliance with Laws**

- (a) Adhere to all applicable laws, including copyright, defamation, and data protection regulations.

### **7. Reservations**

- (a) OneA4 reserves the right to remove any and all submissions from our website and refuse subsequent submissions.